

**Care.data
Programme Board**

Tuesday 13th May 2014

14:30 – 17:00

VC: Quarry House, Leeds (4W25); Skipton House, London (6B6)

A G E N D A

Item	Title	Owner
A – Meeting Governance and Key Messages		
1	Welcome and apologies	Chair (Tim K)
2	Agenda overview and requests for AOB	
3	Acceptance of minutes from previous meeting (Paper 01: 'care.data Programme Board Minutes 310314')	
4	Re-constitution of board / governance - working arrangements	
5	Key Messages , including: - Advisory Groups - Project Validation Review	
B – Programme		
6	Board Highlight Report (Paper 02: 'care.data Programme Board Highlight Report')	Eve R
7	Planning assumptions, FAQs (fact sheet to be tabled)	Eve R
8	Communications Plan (Paper 03: 'care.data Draft Communications Plan') (<i>version as presented to Advisory Group on May 2nd</i>)	Ronan O'C
9	Additional datasets into care.data next steps – an update	Peter F
C – Other Business		
10	Review of remaining open actions (Paper 04: 'care.data Programme Board Action Log')	Chair (Tim K)
11	AOB	

Other paper for information:

- Paper 05: 'Data Governance Overview'
(*version as presented to the Advisory Group on April 11th*)